



CORPORATE SERVICES DEPARTMENT
Caroline Holland - Director

To all Members of the Council

**Democratic Services
London Borough of Merton
Merton Civic Centre
Morden, Surrey SM4 5DX**

Tel: 020 8545 3356
Email: democratic.services@merton.gov.uk

Date: 16 September 2015

Dear Councillor

Notification of Cabinet Decisions

The decisions of the Cabinet meeting held on Monday 14 September 2015 are attached.

The call-in deadline is Monday 21 September 2015 at noon.

Please noted that *Item 15 - The Award of a Contract for Temporary Accommodation Services (Hall Place)*, the Chair of the Overview and Scrutiny Commission, has approved the use of Section 15 - Special Urgency, and Section 18 - Exempt Urgency procedures for this decision, and acknowledged that the use of the former procedure exempts this decision from call-in.

The [call-in](#) form is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Caroline Holland".

Democracy Services

Decisions of the Cabinet held on Monday 14 September 2015

Call-in deadline - Monday 14 September 2015

4	Final Report of the Online Strategies in Schools Scrutiny Task Group	<p>RESOLVED</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. considers and endorses the report arising from the scrutiny review of online strategies in schools, attached at Appendix 1. 2. agrees to submit an Executive Response and Action Plan to the Children and Young People Overview and Scrutiny Panel, at their meeting in November 2015, outlining their response to the report and decisions taken regarding the recommendations made, including actions to implement the agreed recommendations.
5	Adult Education Commissioning Update	<p>RESOLVED</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. notes the progress made so far in moving to a commissioning model for adult education and the recent Skills Funding Agency announcement of further in year budget cuts 2. agrees to the procurement exercise commencing as outlined in this paper 3. agrees that the Whatley Avenue site is not made available as part of the procurement process for the newly commissioned adult education service 4. agrees that the Integrated Property Team (IPT) looks at alternative uses for the site.

Decisions of the Cabinet held on Monday 14 September 2015

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6	Reference from Sustainable Communities Scrutiny Panel - Adult Education Commissioning Update	<p>RESOLVED:</p> <p>That Cabinet consider the following recommendations made by the Sustainable Communities O&S Panel, at their meeting on 2nd September 2015, further to considering the Adult Education Commissioning Update:</p> <ol style="list-style-type: none"> 1. That Cabinet consider providing more detail (at paragraph 2.13 in the report) to explain that expressions of interest from providers in the Whatley Avenue site require further consideration, particularly regarding the scale of providers and curriculum offer, along with the costs of managing the site. 2. That Cabinet consider all options including maintaining the Whatley Avenue site. 3. That Cabinet ensure that the user group be appropriately consulted during the commissioning process.
7	Business Plan 2016-20	<p>RESOLVED</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. notes the rolled forward MTFS for 2016 - 20. 2. confirms the latest position with regards to savings already in the MTFS. 3. agrees the approach to setting a balanced budget using weighted controllable expenditure for each department as the basis for the setting of targets 4. agrees the proposed departmental targets to be met from savings and income.

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		<p>5. agrees the timetable for the Business Plan 2016-20 including the revenue budget 2016/17, the MTFS 2016-20 and the Capital Programme for 2016-20.</p> <p>6. notes the process for the Service Plan 2016-20 and the progress made so far.</p>																				
8	Financial Monitoring Report - June 2015	<p>RESOLVED</p> <p>That Cabinet:</p> <p>1. notes the financial reporting data relating to revenue budgetary control, showing a forecast net underspend at year end of £0.47million, 0.3% of the net budget.</p> <p>2. notes the following capital adjustments:</p> <table border="1"> <thead> <tr> <th>Scheme</th> <th>2015/16 £000s</th> <th>2016/17 £000s</th> <th>Narrative</th> </tr> </thead> <tbody> <tr> <td>Poplar Permanent Expansion</td> <td>40</td> <td>0</td> <td>Contribution from school for landscaping works</td> </tr> <tr> <td>Colliers Wood Library Re-Fit</td> <td>(200)</td> <td>200</td> <td>Expenditure profile for the scheme now established and budgeted spend in 2016/17</td> </tr> <tr> <td>Industrial Estate Investment</td> <td>(550)</td> <td>550</td> <td>The works required under the scheme pending the outcome of the Asset Review</td> </tr> <tr> <td>Total</td> <td>(710)</td> <td>750</td> <td></td> </tr> </tbody> </table>	Scheme	2015/16 £000s	2016/17 £000s	Narrative	Poplar Permanent Expansion	40	0	Contribution from school for landscaping works	Colliers Wood Library Re-Fit	(200)	200	Expenditure profile for the scheme now established and budgeted spend in 2016/17	Industrial Estate Investment	(550)	550	The works required under the scheme pending the outcome of the Asset Review	Total	(710)	750	
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9	Financial Monitoring - July 2014	<p>RESOLVED:</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> note the financial reporting data relating to revenue budgetary control, showing a forecast net overspend at year end of £3.5million, 2.3% of the net budget. approve the virement of £119k from the corporate contingency to Children, Schools and Families for the first quarter costs of additional social worker capacity. approve the adjustments to the capital programme detailed in appendix 5b approve the following adjustments to the Capital Programme: <table border="1" data-bbox="864 807 1856 1115"> <thead> <tr> <th>Schemes</th> <th>2015-16</th> <th>2016-17</th> </tr> <tr> <td></td> <th>£</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>Admissions IT System</td> <td>105,000</td> <td></td> </tr> <tr> <td>Morden shopping parades</td> <td>111,000</td> <td>410,000</td> </tr> <tr> <td>Brighter Business</td> <td>10,000</td> <td>55,000</td> </tr> <tr> <td>Total</td> <td>226,000</td> <td>465,000</td> </tr> </tbody> </table>	Schemes	2015-16	2016-17		£	£	Admissions IT System	105,000		Morden shopping parades	111,000	410,000	Brighter Business	10,000	55,000	Total	226,000	465,000
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10	Transfer of Commissioning Responsibility for Healthy Child 0-5 Services to Public Health, LB Merton	<p>RESOLVED:</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> notes arrangements for the transfer of commissioning responsibility for Healthy Child 0-5 Services to the London Borough of Merton. 																		

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		<p>2. authorise the novation of the contract for Healthy Child 0-5 Services from NHS England to the London Borough of Merton on 1 October 2015.</p> <p>3. authorise the delegation to the Director of Public Health authority to enter into all documents necessary to effect the legal receipt of this commissioning responsibility, including the deed of novation.</p>
11	Health and Wellbeing Board Terms of Reference	<p>RESOLVED</p> <p>That Cabinet agree the new Terms of Reference for Merton Health and Wellbeing Board and that these be included within the Council's Constitution</p>
13	Building Fabric Maintenance & Repair Term Contract	<p>RESOLVED</p> <p>That Cabinet awards a building Fabric Maintenance term contract to Tenderer B for a 3 year period from 1st December 2015 to 30th November 2018 with an option to extend for a further 2 years on a 1+1 basis at the discretion of the employer.</p>
14	Community Services Procurement	<p>RESOLVED</p> <p>That Cabinet approves the recommendation to award the contract for Lot 1 for the provision of Public Health Community Health Services jointly with Merton Clinical Commissioning Group (as detailed in Appendix 1, this being subject to approval by Merton CCG Governing Body on 24 September).</p>

Decisions of the Cabinet held on Monday 14 September 2015

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15	<p>The Award of a Contract for Temporary Accommodation Services (Hall Place)</p> <p><i>THIS DECISION IS EXEMPTED FROM CALL-IN.</i></p>	<p>RESOLVED:</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. agrees in principle to a 10 year arrangement with one and/or both of the preferred contractors to the valued, detailed within the report for the accommodation at Hall Place. 2. delegates to the Director of Community & Housing and the Cabinet Member for Community and Culture the best way to secure this arrangement 3. agrees to an exemption from Contract Standing Order 22.1 (Contracts valued at or greater than the EU Threshold) under the provisions of Contract Standing Order 19 (Emergency Procurement) to enable the Council to enter into an arrangement(s) to secure the accommodation at Hall Place.
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Merton Council - call-in request form

1. Decision to be called in: (required)

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2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

(a) proportionality (i.e. the action must be proportionate to the desired outcome);	
(b) due consultation and the taking of professional advice from officers;	
(c) respect for human rights and equalities;	
(d) a presumption in favour of openness;	
(e) clarity of aims and desired outcomes;	
(f) consideration and evaluation of alternatives;	
(g) irrelevant matters must be ignored.	

3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

(a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns.	
(b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework	
(c) The Panel/Commission to decide not to refer the matter back to the decision making person or body *	
* If you select (c) please explain the purpose of calling in the decision.	

4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution:

5. Documents requested

6. Witnesses requested

7. Signed (not required if sent by email):

8. Notes – see part 4E section 16 of the constitution

Call-ins must be supported by at least three members of the Council.

The call in form and supporting requests must be received by by 12 Noon on the third working day following the publication of the decision.

The form and/or supporting requests must be sent:

- **EITHER** by email from a Councillor’s email account (no signature required) to democratic.services@merton.gov.uk
- **OR** as a signed paper copy to the Head of Democracy Services, 8th floor, Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Head of Democracy Services on 020 8545 3864